



कार्यालय, रक्षा लेखा नियंत्रक, नं. 1, स्टाफ रोड,

सिकंदराबाद -500 009

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS

No.1, STAFF ROAD, SECUNDERABAD-500009

दूरभाष/TELE: 040-27843385

फैक्स/FAX:040-27817275

Email : cda-secd@nic.in

ii) secd-acsn-cda@nic.in



No: A/I/13134/SBI CMP

Date : 13.12.2022

सेवा में / To,

**प्रभारी अधिकारी / Officers in Charge,**

01. सभि उप-कार्यालय / All Sub Offices,

सिकंदराबाद, विशाखापट्टनम, सुर्यलंका और एदुमिलारम/Secunderabad  
/Visakhapatnam/Suryalanka and Eddumailaram

02. सभि अनुभाग / All Sections

मुख्य कार्यालय / Main Office

स्थानीय / Local

Sub: Weekly Report on Payment released and Amount Compiled and reflected on NCS.


Ref: CGDA Letter No.A/I/12273/DRonNCS/2022-23 dated 17.10.2022 & Email dated 19.09.2022.

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Please find enclosed herewith Hqrs office letter dated 17.10.2022 referred above on the above subject wherein instructions have been issued to provide the details regarding Payment released and Amount Compiled and amount reflected on NCS on weekly basis in the prescribed format i.e. Annexure-A.

The above report may please be rendered in soft copy to Accounts section e-mail [secd-acsn-cda@nic.in](mailto:secd-acsn-cda@nic.in) strictly by last working day of that particular week for further transmission to HQrs e-mail by 11.00AM on every Monday as directed.

Please accord **TOP PRIORITY**

  
**CH. V. RAMANA MURTHY**  
Accounts Officer (A/Cs)



"हर काम देश के नाम"



कार्यालय रक्षा लेखा महानियंत्रक  
उलन बटार रोड, पालम दिल्ली छावनी -110010  
Office of The Controller General of Defence Accounts  
Ulan Batar Road, Palam, Delhi Cantt.-110010



Phone: 01125665548

Fax:01125674786

email: hqaccounts.cgda@gov.in

A/1/12273/DRonNCS/2022-23

Dated- 17/10/2022

**Reminder- I**

To

All PC'sDA/C'sDA

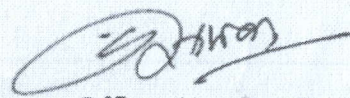
Sub: Weekly Report on Payment released and Amount Compiled and reflected on NCS

Ref: This HQ's office Email dated 19/09/2022

It was decided by the higher authorities that all PCsDA/ CsDA would render a Certificate w.e.f 20/09/22 on daily basis that all the payments released by them on a particular day has been compiled through Punching Medium and equal amount of expenditure has been reflected on NCS.

It has now been decided that all controllers would render the same report on weekly basis instead of on daily basis. It is requested again that the weekly report must be sent to HQ's email by 11:00 am on every Monday in the attached proforma.

This issues with the directions from Jt. CGDA(A&B)

  
Accounts Officer (Accounts)

**Fwd: Daily Certificate on Payment released and Amount Compiled and reflected on NCS-regarding.**

**From :** CDA Secunderabad <cda-secd@nic.in> Tue, Sep 20, 2022 10:28 AM  
**Subject :** Fwd: Daily Certificate on Payment released and Amount Compiled and reflected on NCS-regarding.  
**To :** Accounts Section Defence Accounts Department <secd-acsn-cda@nic.in>

**From:** "HQ ACCOUNTS" <hqaccounts.cgda@gov.in>  
**To:** "PCDA WC CHANDIGARH" <cda-chd@nic.in>, "रक्षा लेखा प्रधान नियंत्रक (मध्य कमान)" <cda-luck@nic.in>, "Rajeev Arora" <pcdaswc.cgda@nic.in>, "PCDA SC PUNE" <cda-pune@nic.in>, "PCDA Bangalore" <cda-blor@nic.in>, "CDA ARMY ACCOUNTS" <cdaarmyacctt.dad@gov.in>, "रक्षा लेखा नियंत्रक, पटना" <cda-patna@nic.in>, "CDA Chennai" <cda-mad@nic.in>, "CDA Secunderabad" <cda-secd@nic.in>, "EDP CENTRE CDA GUWAHATI" <cda-guw@nic.in>, "CDA JABALPUR" <cda-jbl@nic.in>, "PCDA New Delhi" <pcda\_nd@nic.in>, "PCDA BORDER ROADS" <cda-br@nic.in>, "PCDAOPUNE" <cdao-pun.cgda@nic.in>, "PCDA &#x28;Pensions&#x29;" <cda-albd@nic.in>, "Pr.C.D.A. (Air Force)" <cda-dehr@nic.in>, "pcdanavy" <pcdanavy@nic.in>, "PCDA (R&D) NEW DELHI" <cdaradnd@nic.in>, "PRINCIPAL CONTROLLER OF DEFENCE ACCOUNTS research" <cdard-hyd.cgda@nic.in>, "CDA PD Meerut" <cdapd.cgda@nic.in>, "CDA CSD" <csd-mumb.cgda@nic.in>, "CDA RnD BENGALURU" <cdarnd.blor.cgda@nic.in>, "रक्षा लेखा प्रधान नियंत्रक (वा से), नई दिल्ली / PCDA (AF), New Delhi" <cdaaf-delhi.cgda@nic.in>, "Deepak Kumar Saha" <cda.ids@nic.in>, "JtCDA Funds" <jcdafunds@nic.in>, "CDANCG DELHI" <cdancgdelhi.dad@hub.nic.in>, "ACCOUNTS OFFICE PROJ SEABIRD" <aopsbdelhi.cgda@nic.in>, "PCA(Fys) KOLKATA" <cda-cal@nic.in>, "Account Section PCDA (P) Allahabad" <pcdap-account.cgda@nic.in>, "edp centre pcda" <cda-jammu@nic.in>, "DCDA (PAO) PCDA, New Delhi" <pao.pcdand@nic.in>  
**Sent:** Monday, September 19, 2022 5:44:57 PM  
**Subject:** Daily Certificate on Payment released and Amount Compiled and reflected on NCS-regarding.

**File No.A/I/12273/DRonNCS/2022-23 Dated- 19/09/2022**

**ct:- Daily Certificate on Payment released and Amount Compiled and reflected on NCS-regarding.**

**(For Kind Attention : PCsDA/ CsDA)**

Respected Madam/Sir,

It has been decided by the higher authorities that all PCsDA/ CsDA will render a Certificate w.e.f 20/09/22 on daily basis that all the payments released by them on a particular day has been compiled through Punching Medium and equal amount of expenditure has been reflected on NCS. The report shall be rendered through email on [hqaccounts.cgda@gov.in](mailto:hqaccounts.cgda@gov.in). for the information of CGDA by 11.00 AM of next working day positively. If, any discrepancy is observed the same may also be highlighted and invariably be sent along with the report to be rendered. It must be ensured that the report is to be submitted on daily basis without fail in the following proforma in Excel format as under:

DATE	Amount Paid	Amount Compiled through PM	Amount reflected on NCS	Difference if any	Remarks
(1)	(2)	(3)	(4)	(5) (3)-(4)	(6)

Regards,

Accounts and Budget Section  
Office of the CGDA,  
Ministry of Defence,  
Ulan Batar Road, Palam,  
Delhi Cantt - 110010

